harwoodhutton

Introducing Harwood Hutton Payroll

www.harwoodhutton.co.uk

Harwood Hutton: Taking the pain out of Payroll

There's enough to worry about in business without stressing over the efficiency of your payroll operation. And with more and more compliance directives and reporting requirements coming your way, now is the right time to bring in the experts.

Outsourcing to a professional bureau like Harwood Hutton is the simplest, most efficient and most flexible way to manage your payroll. It frees your time and resources to focus on what you do best.

Payroll can be a pain. We won't go so far as saying we can turn it into a pleasure but we can make it one less big and important specialist task that's off your workload.

5 GREAT REASONS TO ENTRUST YOUR PAYROLL TO HARWOOD HUTTON

EXPERT: BETTER RESULTS

Our highly experienced payroll team works alongside tax and pensions specialists for maximum efficiency

BESPOKE: BETTER SERVICE

There is nothing 'off the shelf' about our service. It's totally geared to whatever you need

FLEXIBLE: BETTER RESPONSE

We are ready to respond whenever you need us.

PERSONAL: BETTER RELATIONSHIP

We act more like a team member than supplier and like to feel integrated with your business. It helps us anticipate issues

SMART: BETTER BUSINESS

Unlike other bureaux, we do not require advance payment into our client account, which is great news for your cashflow.

Put us to the test and call us today for a free quotation

01494 739500

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About Harwood Hutton Payroll Services

Harwood Hutton Payroll Services is a specialist division of a UK Top 75 chartered accountant, business and tax adviser which has offices in the West End of London and in Beaconsfield, not far from Heathrow Airport.

We act for a number of large companies, some of whom employ hundreds of staff, but we are just as adept at managing the needs of the owner-managed or smaller business whose payrolls are less complex.

We also look after the payroll interests of a number of international companies that have set up operations in the UK.

We can run weekly or monthly and we pride ourselves on a personalised and flexible service. Our focus is on delivering a fast and accurate response.

As part of our bespoke approach, we sit down with clients at the outset to design payroll input data formats. We can create tailored output reports, such as nominal ledger data entries, holiday entitlement and usage, analyses of payrolls by department and staff utilisation reports.

Auto Enrolment

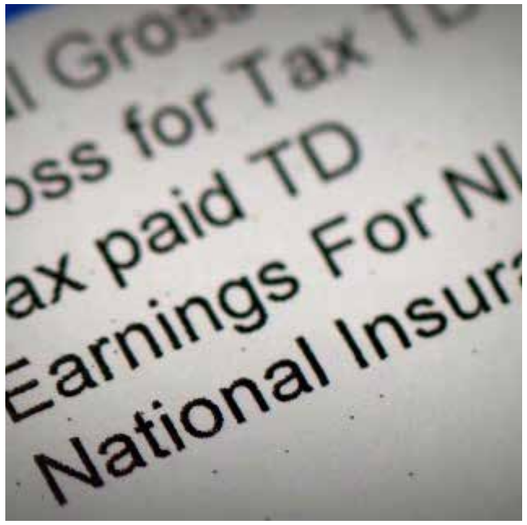
Auto Enrolment is a legal requirement. Getting it wrong can lead to heavy fines, which will also hurt your company's reputation. Harwood Hutton can provide a full AE service, from assessing your workforce, calculating contributions to sending reports to your pension provider. We work in partnership with an independent financial adviser to offer a fully integrated and bespoke service to our clients.

Let Harwood Hutton manage your pension auto-enrolment and we will:

- Help you create a plan that ensures you meet your obligations by your 'staging date'
- Help you put a suitable pension scheme in place with a partner IFA
- Automatically enrol eligible job holders and manage opt-ins/opt-outs
- Periodically re-enrol eligible jobholders who are not in a qualifying pension scheme
- Provide your pension provider with worker details and arrange for contributions to be paid to them
- Keep your people informed with details of their pension scheme membership, contributions and deductions
- Register your company with The Pension Regulator and work with the Regulator to ensure your auto-enrolment processes remain up to date
- Help you analyse the true cost of auto-enrolment, hold records and carry out regular monitoring checks

BACS-Approved

Harwood Hutton is a fully approved BACS Bureau. We can submit payroll-related transactions through the BACS service on behalf of third parties in a secure manner, ensuring employees and the Revenue are paid on time. Unlike other bureaux, we do not require advance payment into our client account, so there is no adverse effect on your cashflow.



Electronic Payslips

We can provide electronic payslips, saving money on stationery and helping reduce your carbon footprint. The added bonus of 'e-payslips' is that historic information, including the year-end returns and P60s, can be stored online for both employees and employers to access and review for up to seven years.

GDPR

Data privacy laws are about to undergo massive change with the introduction in May 2018 of the General Data Protection Regulations. This will have a huge impact on payroll and HR teams. Harwood Hutton can help you with the new processes required to ensure you stay compliant and avoid the huge fines – up to 4% of a company's sales – that will be levied against transgressors.

Gender Pay Gap Reporting

Any organisation that has 250 or more employees must publish and report specific figures about their gender pay gap - the difference between the average earnings of men and women. Payroll data is at the heart of this reporting requirement and Harwood Hutton can help with the 'snapshot' calculations you will require.

Tax Expertise

Our in-house tax specialists are ready to deal with any queries you may have on technical matters, not just the immediate compliance requirements of the payroll. We have specialists in corporate tax, VAT, PAYE, National Insurance and Benefit in Kind reporting. Our tax services are available for UK and international businesses and for individual workers. Find out more on
www.harwoodhutton.co.uk

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We have used Harwood Hutton's payroll services for many years and couldn't be happier. They provide a thorough and professional service but always manage to go that bit further helping with the payroll and employment issues that always seem to crop up running a business. The fact that they are always at the end of a phone and ready to help gives us the reassurance we need to look after our employees.
I wouldn't hesitate in recommending them

Andrew Mitchell, Director, PTA

Contact: Anne-Marie Fairfax-Tindall

01494 739500

annemariefairfax@harwoodhutton.co.uk

Beaconsfield Office
22 Wycombe End
Beaconsfield HP9 1NB

London Office
4 Devonshire Street
London W1W 5DT

www.harwoodhutton.co.uk